

EXIT INTERVIEW

Name (optional)		Date	
Department		Male/Female (please circle)	
Title		Full/Part Time (please circle)	
Length of Service	Years	Months	
Ethnicity	<input type="radio"/> Australian <input type="radio"/> NZ European <input type="radio"/> African <input type="radio"/> European <input type="radio"/> Latin, Hispanic <input type="radio"/> Pacific Islander <input type="radio"/> Other	<input type="radio"/> Aboriginal <input type="radio"/> Maori <input type="radio"/> Asian <input type="radio"/> Indian <input type="radio"/> Middle East <input type="radio"/> South African European	

1. What were your reasons for leaving the company?

<input type="radio"/> Desire for career change <input type="radio"/> Health issues <input type="radio"/> Care giving responsibilities <input type="radio"/> Family or personal needs <input type="radio"/> Retirement <input type="radio"/> To further education <input type="radio"/> Job offer <input type="radio"/> Lack of recognition for work <input type="radio"/> Redundancy <input type="radio"/> Change of address	<input type="radio"/> Insufficient remuneration <input type="radio"/> Poor work conditions/culture <input type="radio"/> Poor training/expectations <input type="radio"/> Benefit dissatisfaction <input type="radio"/> Poor leadership/supervision <input type="radio"/> Lack of empowerment <input type="radio"/> Lack of advancement opportunities <input type="radio"/> Non-renewal of contract or position <input type="radio"/> Workload too high <input type="radio"/> Other
---	--

2. What was your **main** reason for leaving the company?

3. What factors attracted you to the role?

- Interesting position
- Career progression
- Opportunities for training
- Opportunities for advancement, growth
- Pay
- Location
- Other

This resource has been kindly provided by



If you have any questions, please call 0800 CHAMBER (0800 242 623).

DATE: MARCH 2015

The Auckland Chamber of Commerce makes all reasonable efforts to ensure that the information published in this resource is accurate and up-to-date. However the matters covered are subject to regular review and no warranty or representation can be provided regarding the accuracy of such information. The Auckland Chamber of Commerce does not accept liability for any losses or damage arising directly or indirectly from reliance on the information. www.aucklandchamber.co.nz

4. How long had you been considering leaving the company?
- Less than one month
 - One to three months
 - Three to six months
 - More than six months

5. How satisfied were you with the quality of your work environment?
- Very dissatisfied
 - Dissatisfied
 - Satisfied
 - Very satisfied

6. How satisfied were you with the company provided benefits?
- Very dissatisfied
 - Dissatisfied
 - Satisfied
 - Very satisfied

7. How satisfied were you with potential for advancement?
- Very dissatisfied
 - Dissatisfied
 - Satisfied
 - Very satisfied

This resource has been kindly provided by



If you have any questions, please call 0800 CHAMBER (0800 242 623).

DATE: MARCH 2015

The Auckland Chamber of Commerce makes all reasonable efforts to ensure that the information published in this resource is accurate and up-to-date. However the matters covered are subject to regular review and no warranty or representation can be provided regarding the accuracy of such information. The Auckland Chamber of Commerce does not accept liability for any losses or damage arising directly or indirectly from reliance on the information. www.aucklandchamber.co.nz

JOIN US

- Benefits of Membership
- Join Now

BUSINESS SUPPORT

- Find Staff
- Business Support
- Mentoring

GLOBAL

- Import and Export Services

EVENTS & TRAINING

- Event Calendar
- Event Profiles

BUSINESS CONNECT

- News
- Chamber Social Media

Please tell us how much you agree or disagree with each of the following statements:

8. My immediate supervisor was respectful and fair:

- Strongly disagree
- Disagree
- Agree
- Strongly agree

9. My immediate supervisor was knowledgeable about my job

- Strongly disagree
- Disagree
- Agree
- Strongly agree

10. I received the training I needed to do my job

- Strongly disagree
- Disagree
- Agree
- Strongly agree

11. I was given adequate time to complete my job responsibilities

- Strongly disagree
- Disagree
- Agree
- Strongly agree

This resource has been kindly provided by



If you have any questions, please call 0800 CHAMBER (0800 242 623).

DATE: MARCH 2015

The Auckland Chamber of Commerce makes all reasonable efforts to ensure that the information published in this resource is accurate and up-to-date. However the matters covered are subject to regular review and no warranty or representation can be provided regarding the accuracy of such information. The Auckland Chamber of Commerce does not accept liability for any losses or damage arising directly or indirectly from reliance on the information. www.aucklandchamber.co.nz

> JOIN US

- Benefits of Membership
- Join Now

> BUSINESS SUPPORT

- Find Staff
- Business Support
- Mentoring

> GLOBAL

- Import and Export Services

> EVENTS & TRAINING

- Event Calendar
- Event Profiles

> BUSINESS CONNECT

- News
- Chamber Social Media

12. I was given adequate physical space needed to perform my job responsibilities

- Strongly disagree
- Disagree
- Agree
- Strongly agree

13. I found my work interesting and stimulating

- Strongly disagree
- Disagree
- Agree
- Strongly agree

14. My co-workers treated me with respect

- Strongly disagree
- Disagree
- Agree
- Strongly agree

15. My workload was:

- Too much
- Just about right
- Too little

This resource has been kindly provided by



If you have any questions, please call 0800 CHAMBER (0800 242 623).

DATE: MARCH 2015

The Auckland Chamber of Commerce makes all reasonable efforts to ensure that the information published in this resource is accurate and up-to-date. However the matters covered are subject to regular review and no warranty or representation can be provided regarding the accuracy of such information. The Auckland Chamber of Commerce does not accept liability for any losses or damage arising directly or indirectly from reliance on the information. www.aucklandchamber.co.nz

JOIN US

- Benefits of Membership
- Join Now

BUSINESS SUPPORT

- Find Staff
- Business Support
- Mentoring

GLOBAL

- Import and Export Services

EVENTS & TRAINING

- Event Calendar
- Event Profiles

BUSINESS CONNECT

- News
- Chamber Social Media

16. What did you like most about working for this company?

17. What did you like least about working for this company?

18. Overall, how satisfied were you working for the company?

- Very dissatisfied
- Dissatisfied
- Satisfied
- Very satisfied

19. What, if anything, could have been done to keep you with the company?

20. Did you receive regular feedback regarding your performance?

- Yes
- No

21. How often did you receive feedback regarding your performance?

- Every week
- Every month
- Every three to six months
- Once a year

This resource has been kindly provided by



If you have any questions, please call 0800 CHAMBER (0800 242 623).

DATE: MARCH 2015

The Auckland Chamber of Commerce makes all reasonable efforts to ensure that the information published in this resource is accurate and up-to-date. However the matters covered are subject to regular review and no warranty or representation can be provided regarding the accuracy of such information. The Auckland Chamber of Commerce does not accept liability for any losses or damage arising directly or indirectly from reliance on the information. www.aucklandchamber.co.nz

➤ JOIN US

- Benefits of Membership
- Join Now

➤ BUSINESS SUPPORT

- Find Staff
- Business Support
- Mentoring

➤ GLOBAL

- Import and Export Services

➤ EVENTS & TRAINING

- Event Calendar
- Event Profiles

➤ BUSINESS CONNECT

- News
- Chamber Social Media

- Less than once a year
- Never

22. When was your last formal performance appraisal?

Date:

23. Would you consider working for this company again?

- Yes
- No
- Don't know

24. Would you recommend others to work for this company?

- Yes
- No
- Don't know

25. What constructive suggestions do you have for improving employment within the organisation?

26. What makes your future employer/position more attractive than your current position (if applicable)?

27. Any further comments you would like to add

This resource has been kindly provided by



If you have any questions, please call 0800 CHAMBER (0800 242 623).

DATE: MARCH 2015

The Auckland Chamber of Commerce makes all reasonable efforts to ensure that the information published in this resource is accurate and up-to-date. However the matters covered are subject to regular review and no warranty or representation can be provided regarding the accuracy of such information. The Auckland Chamber of Commerce does not accept liability for any losses or damage arising directly or indirectly from reliance on the information. www.aucklandchamber.co.nz

➤ JOIN US

- Benefits of Membership
- Join Now

➤ BUSINESS SUPPORT

- Find Staff
- Business Support
- Mentoring

➤ GLOBAL

- Import and Export Services

➤ EVENTS & TRAINING

- Event Calendar
- Event Profiles

➤ BUSINESS CONNECT

- News
- Chamber Social Media